

1. USA Boccia criteria for Coach positions (attach a job description, if any)?

Coaches must:

- 1.1. Possess a valid passport that does not expire until at least six months after the conclusion of the Games.
- 1.2. Be available for entire duration of the Games.
- 1.3. Be in good health and able to withstand the physical rigors of traveling with and working with the Team.
- 1.4. USA Boccia Level I or II Coaches' Certification
- 1.5. Must have coached an athlete at the national or international level within the past three years
- 1.6. Submit an application for the relevant coaching position as outlined in Attachment 2.

2. Describe the process that candidates should follow to express interest in being considered for a Coach position:

All interested applicants must submit an application by TBD. Application consists of a resume and letter of interest listing qualifications and philosophy specific to coaching the sport of boccia.

3. Describe the intended method of identifying the pool and selecting the candidates to be considered for Coach position(s):

3.1. Identifying the pool of candidates to be considered for a Coach position(s):

The candidate pool shall consist of all applicants that submit a resume and interest letter prior to the TBD deadline.

3.2. Selecting the candidate(s) who best fits the job description for Coach:

The selection committee (as described in Section 6) will select the applicant who meets all the criteria outlined in Section 1, job description in Attachment 2, and is most capable of coaching the team to medal performances.

4. Describe the removal of a Coach:

An individual who is to be nominated as a Coach by USA Boccia may be removed as a nominee for any of the following reasons, as determined by USA Boccia:

- 4.1. Voluntary withdrawal. Coach nominee must submit a written letter to the Board President of USA Boccia.
- 4.2. Injury or illness as certified by a physician (or medical staff) approved by USA Boccia. If the individual refuses verification of his/her illness or injury by a physician (or medical staff) approved by the NGB/HPMO, his/her injury will be assumed to be disabling and he/she may be removed.
- 4.3. Inability to perform the duties required.
- 4.4. Violation of USA Boccia's Code of Conduct (Attachment 1).
- 4.5. The coach nominee is unable to fulfill the responsibilities outlined in their job description (Attachment 2).

5. Describe the replacement of a Coach:

In the event that a Nominated Coach is unable to perform the duties of Coach due to injury, illness, Code of Conduct violation or any other unforeseen circumstances that would result in the need to replace him/her, the replacement candidate must meet all of the criteria listed in #1 above and, if applicable, come from the pool of candidates described in #3 above.

6. Conflict of Interest:

Any individual who is being considered for a Coach position or has any other conflict of interest and is involved in the selection process must disclose this information, recuse him or herself and not influence others regarding the discussions, meetings or decisions involving selection of the Coach.

ATTACHMENT 2
USA Boccia's
National Team Job Descriptions

TEAM LEADER

The Team Leader shall be responsible for the overall coordination of the team including but not limited to the following:

- Liaison to USA Boccia
- Communication through USA Boccia with the LOC competition management
- Represent Team USA at all meetings or assign other staff as appropriate to positions.
- Assist USA Boccia with the facilitation of all entry materials
- Communication with team members and staff
- Communication with Head Coach regarding athlete training progress
- Monitoring the code of conduct of athletes and staff and resolving any issues that may arise.
- Become knowledgeable of the BISFED Boccia rules
- Work together as a team to insure a successful and a positive experience for all
- Responsibilities with the team for the duration of the trip from travel through competition include, but are not limited to the following, as needed: Personal care assistance, feeding, toileting, showering/bathing, dressing, transferring and mobility assistance.
- Team Leader reports to USA Boccia Administration

HEAD COACH (BC1/BC2)

The Head Coach shall be responsible for the overall preparation of the team, prior to departure of the trip and during competition. Duties include but are not limited to the following:

- Create and implement a training schedule for each athlete
- Communicate with athlete and local coach regarding training on a weekly basis
- Monitor training schedules on a weekly basis prior to departure
- Become knowledgeable of the BISFED Boccia rules
- Represent Team USA at meetings as designated by team leader
- Monitor competition schedule and insure all athletes are in the call room as designated
- Assist Team Leader with Team Meetings and dissemination of information
- Work together as a Team to insure a successful and a positive experience for all
- Responsibilities with the team for the duration of the trip from travel through competition include, but are not limited to the following, as needed: Personal care assistance, feeding, toileting, showering/bathing, dressing, transferring and mobility assistance.
- Head Coach reports to the Team Leader

HEAD COACH (BC3 or BC4 Pair)

The Head Coach shall be responsible for the overall preparation of the Pair, prior to departure of the trip and during competition. Duties include but are not limited to the following:

- Create and implement a training schedule for each athlete
- Communicate with athlete and local coach regarding training on a weekly basis
- Monitor training schedules on a weekly basis prior to departure

- Become knowledgeable of the BISFED Boccia rules
- Represent Team USA at meetings as designated by team leader
- Monitor competition schedule and insure all athletes are in the call room as designated
- Assist Team Leader with Team Meetings and dissemination of information
- Work together as a Team to insure a successful and a positive experience for all
- Responsibilities with the team for the duration of the trip from travel through competition include, but are not limited to the following, as needed: Personal care assistance, feeding, toileting, showering/bathing, dressing, transferring and mobility assistance.
- Head Coach reports to the Team Leader

SPORTS ASSISTANT

The Sports Assistant duties include, but are not limited to the following:

- Consult with the head coach for the development of athlete training schedules and preparation as it applies to Individual, Pairs and/or Team play
- Assist with the local training of athletes if feasible
- Attend appropriate meetings as designated by the team leader or head coach
- Become knowledgeable of the BISFED Boccia rules
- Work together as a Team to insure a successful and a positive experience for all
- Responsibilities with the team for the duration of the trip from travel through competition include, but are not limited to the following, as needed: Personal care assistance, feeding, toileting, showering/bathing, dressing, transferring and mobility assistance.
- Sports Assistants report to the Head Coach

PERSONAL CARE ASSISTANT (PCA)

The PCA's duties include but are not limited to the following:

- Assist with all aspects of the team during travel, competition and down time as needed
- Attend appropriate meetings as designated by the Team Leader
- Assist the Head Coach and Assistant Coaches with the facilitation of practices as needed
- Become knowledgeable of the BISFED Boccia rules
- Work together as a Team to insure a successful and a positive experience for all
- Responsibilities with the team for the duration of the trip from travel through competition include, but are not limited to the following, as needed: Personal care assistance, feeding, toileting, showering/bathing, dressing, transferring and mobility assistance
- PCA's report to the Team Leader