AGENDA

I. Call to Order

ROLL CALL
A.B. Anwar
Tim Dalton
Cathy Drobny
Patrick Parkes
Jim Thomson
Brenda Wiggins
Benji Wolken
Marck Harrison

Staff
David McCann
Lorin Fiehler
Anthony McLean – Intern
Kaleb Cole - Intern

II. Director’s Report

A. Update

• We will be expanding the USA Boccia Shop to have a “Performance Shop” and a “Fan Shop.”
  o Anthony McLean will be taking over this – Patrick and Anthony will be talking this weekend
    ▪ Differences between performance and fan?
  • Squad locker uses Nike, UA and Adidas and make it easy to print the logo
• We have begun the development and training for the rollout of the new Sport:80 USA Boccia Registration and Membership Platform. Launch expected in February so that we can migrate the database over providing better engagement and service for membership.
  o $10,000 grant
• We have begun the on-boarding of USA Boccia staff on the Absorb LMS education platform, Launch expected in April.
  o We can start populating that with courses – from referees, coaches, admin, classifiers and supporters.
  o $15,000 grant – will drop by 1/3 annually
• Financial audit underway by Osborne, Parsons & Rosacker, LLP. Audit Committee providing documentation.
  o Benji and rest of the audit committee will be looped in to assist with this process
  o 2018 is the baseline and then 2019 and Altruic will help with 2020 – converting from cash basis to accrual accounting is one of the biggest hurdles.
• PSO to NGB Transition process underway. USAB staff providing documents requested by USOPC Audit staff.
  o Dave will talk with the new audit manager at the USOPC to go over their new audit document requests
B. Progress with Taskforces and Committees
  • The email invites have been sent by the ED to the prospective committee members
C. SafeSport
  • MAAPP 2022 policy submitted to the US Center for SafeSport. Up to 6 weeks for their review. Once their comments come back a revised/final version will be distributed to the BOD for approval.
  • Compliance Manager has been manually contacting individuals if action is needed on their SafeSport – through email or through the SafeSport LMS
  • General Review of SafeSport Audit results (2020 not public, 2021 will be public) – report to be email to BOD by Lorin
  • Lorin is currently manually checking SafeSport – Cathy Drobny will send the referee database to Lorin to be sure all are in the system. This will be an automated process once sport80 goes live
D. AAC
  • At the recommendation of Elizabeth Ramsey of the USOPC, Marck will remain the USOPC AAC Rep until after Tokyo. The internal AAC Rep will continue as discussed – Compliance Manager has been working with Marck Harrison to identify the pool and event list for submission to the USOPC Athlete Working Group.
  • Internal AAC different than BOD seat
E. Background Checks
  • Policy to be reviewed by either the Ethics or Judicial committee – which committee would the BOD prefer?
    o Judicial – Lorin will reach out to the co-chairs to start the review of the current policy with the template provided by the USOPC
F. Membership Dues
  • Push full discussion to a later date, we are receiving recommendations from Sport80 based on their system
  • It might shift from the bylaws – Youth (lower fee), Adult, Volunteer: roles include athlete, ref, admin, coach, etc.
G. Confidentiality for Ethics Document
  • Lorin will be having a call with USOPC Legal members next week to discuss the idea of including a privacy document to include with the Ethics Policy as well as the Complaint Procedures
H. Operational Plan – ED working on this
I. Ability Expo
J. PSO Transition Audit – meeting scheduled for Wednesday. January 27th with the new member – former bank auditor

III. Finances
  A. P&L Statement (Information)
  B. Balance Sheet (Information)
  C. Working Capital (Information)
D. Financial Audit

- We’ve got a lot of money = $224K worth of assets and only $20K in current liabilities = 10/1 working capital ratio
- No statements were in the meeting packets this time – Dave will send them out to the group
- Budget for 2021? – completed in October but we’ve added $60K in grants so it is being redone based on monies that were received in December
  - The future budget will be drafted in November and approved in December

IV. Strategic Plan

A. Review updated Strategic plan

- Last meeting it was determined this was a good draft – Tim reviewed this and revised and he will send it be reviewed and voted upon
- The operational plan talks about what we will do in 2021 – Dave is working on this and will be used as a template for performance assessments.

VI. Governance

A. Independent Directors

- Two great Independent Directors on Board (Brenda Wiggins and Benji Wolken)
  i. Katie Lever is no longer willing (per repetitive communication attempts) and president believes we should bring on a new ID focused on fundraising
  ii. Mary Ann Keating – recommended as chair of fundraising committee – but her schedule will not allow her to be chair or join the BOD this year.
    1. Nominating and Governance Committee has this responsibility
       a. BOD members can also assist in this process
       b. Committee needs to be strategic about who they are putting forward
    2. USOPC list should be used to help assist in finding a “Development Director”

B. Executive Director Review

- First to be conducted in April – COVID makes this a different process this year but it is a must and will be conducted

C. Board Review

- All BOD members should have received emails from Tim – helpful insight into BOD functioning – received on the 14th

D. Staff Review

- Dave will handle reviewing Lorin

E. 2021 Board Meetings

- Check your schedule and get back with Tim – meetings suggested quarterly
  i. Suggested April 22, June 17th, November 18th with a meeting at Nationals as well – 5pm PT

VII. Committees

A. Progress with Taskforces and Committees

- Letter inviting them to join the committee(s) - make sure that the person who is asked to be the chair is willing to serve on the committee

VIII Grants

A. Neilsen

- 2020 Grant: $20k left in the General Operating Budget – can be used for any purpose due to COVID
  i. Tim contacted Neilsen and asked if we had to do any reporting on the grant in 2018 – they did not believe any action was necessary but confirming there isn’t an issue in general funds
B. USOPC (Discussion)

- **Special Grant - $103K**: Staff-$75K; Altruic - $10K; Sport:80 - $10K; Audit - $7K
- **Communications - $9.4K** – TBD on how this will be used
- **Covid Surplus - $32K**: High Performance - $16K; Operations - $16K
- **Funds will hit the account in February 2021**

C. VA Grant

- **Total - $65K**: Instructor Training; Coach Clinics, Ref Clinic, Classifier Training, Admin Training, Regional Tournament, VA Athlete support
- **Nothing new as of this BOD meeting – trying to partner with other organizations to get maximum exposure – still on hold because of COVID**

IX. 2021 Nationals

A. Where and When (Discussion)

- **National Veteran Wheelchair games start on August 8th (day after the USA Boccia event is planning to end)**
  i. Difficult for veterans to go to both but teams and pairs could be on Sunday
  ii. Other option is a different date and location – Tim checked on Hyvee arena which is booked and the expo center near the airport but have not heard back
  iii. Century is available in September – is the volunteer pool available? School starts in August in that area – is the first weekend of August available?
    1. Collegiate representatives may be a solution to this – we would need to include this early so that universities would have the opportunity to write it into the curriculum
  iv. Something to think about – team competition may need to be eliminated as it is
  v. Silverstein Eye Center in KC, MO – something to look into – potentially the Hyvee arena? But something to look into.
  vi. VA Grant – does this grant pay 8 registrations?
    1. It is $11K in the grant to go to the support of veterans
  vii. What if the nationals were in NY along with the veteran games? Same facility – volunteer pool, etc.
    1. We don’t have the infrastructure – Lucy will coordinate in KC and we don’t have that person
    2. NY could be quite restrictive – with covid guidelines and cost
  viii. Communication with colleges around event space?
    1. It’s just the process of reaching out

B. USA Boccia Equipment (Discussion)

- **We need to inventory and account for the equipment that is out there**

C. BISFed Regionals this Fall (Discussion)

- **Qualification is required**
  - Dave has a call in with the BISFed to identify the qualification schedule– everything has been delayed a year
Need to make sure we have a fair and equal shot at qualifying
Competition structure? We need to check if there is an up to date one
   • Direction will come in February

X. New Business
A. Questions from Cathy Drobny – referee committee information for the website – committee meets the second Wednesday of every month
B. Where is the library of images?
   a. Anthony will provide us with link to the library of images – Cathy cannot add items but stuff can be downloaded.

XI. Adjournment

(Voice vote)

Motion 1st. _____ Tim Dalton 2nd _____ Patrick Parkes

Adjournment Time: __8:49pm__________________________